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RESOLUTION NO. R2013-04

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA ADOPTING THE PERSONNEL POLICIES AND PROCEDURES; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood has determined that there is a need to revise the personnel policies and procedures for employees of the City of Wildwood to address employee conduct while conducting City business even if such business is performed in an employee's personal vehicle.

NOW THEREFORE, BE IT RESOLVED, by the City Commission of the City of Wildwood, Florida:

SECTION 1. Policy 1.1 of the City of Wildwood Personnel Policies and Procedures is amended as follows (cross throughs = deletions and underlines = additions):

Policy 1.1.D. PROCEDURE

1. All employees to whom these rules are applicable shall comply with the requirements of these personnel rules.
2. Employees bound by the requirements of these rules must comply with these rules during the time they work whether on City, public or private premises. Any employee to whom these rules are applicable who is conducting City business must comply with these rules.
3. An employee bound by these rules who uses a personal vehicle to conduct City business must comply with the requirements of the personnel rules while using the personal vehicle.
4. Any employee who uses his or her personal vehicle to conduct City business must provide the City with proof that the vehicle is insured as required for personal use by state statute.

SECTION 2. This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Wildwood, Florida.

DONE AND RESOLVED, this 8th day of April, 2013, in regular session, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf
Ed Wolf, Mayor

ATTEST:

Joseph Jacobs
Joseph Jacobs, City Clerk

Approved as to form:

Jerri A. Blair
Jerri A. Blair, City Attorney

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